

MEETING MINUTES
EXECUTIVE COMMITTEE MEETING
AMERICAN PUBLIC WORKS ASSOCIATION
ARIZONA CHAPTER

March 19, 2014
Phoenix Country Club

I. CALL TO ORDER

The meeting was called to order at 10:08 a.m.

II. ROLL CALL: DETERMINATION OF QUORUM

10 Board members present at roll call.

ATTENDEES, including Chapter Officers:

- David Fabiano/Stanley Consultants, Alt. Delegate, Co-chair Congress 2015
- Loretta Flick/Allwyn Environmental, Treasurer
- Rob Kidder/City of Mesa, Director
- John Hauskins/Maricopa County DOT, President Elect
- Bill Mattingly/City of Peoria, President
- Greg Smith/City of Casa Grande, Director
- Jennifer Adams/Tempe, Past President
- Rebecca Timmer/Dibble Engineering, Director
- Melissa Serven/Stantec, Director
- Al Field, AUCC
- Sue McDermott, Secretary, Co-chair Congress 2015
- Robin Bain/City of Peoria, Chair State Conference
- Kelly Kaysonepheth, Chair Communications Committee
- Sheila Hamilton, Chapter Administrator

III. REVIEW AND ADOPT MEETING MINUTES (Sue McDermott)

Minutes from the February 19, 2014 meeting were reviewed. Motion for approval by President-Elect Hauskins, second by Director Kidder. Passed unanimously.

IV. CHAPTER FINANCIAL REPORT (Loretta Flick)

The Chapter's financial report was presented. Treasurer Flick had a question regarding funds set aside for Congress. Director Smith asked if the Chapter tracked the revenues from year to year to see if there is a uniform rate. Treasurer Flick and Secretary McDermott will work on this information. Treasurer Flick requested that the Board consider a minimum balance to maintain in the operating budget to be

discussed at the next meeting. Motion for approval by President-Elect Hauskins, second by Past-President Adams. Passed unanimously.

V. LUNCHEON ANNOUNCEMENTS (Bill Mattingly)

President-Elect Hauskins will introduce a guest from Budapest. Delegate Fabiano will make an announcement regarding Congress 2015. There have been issues with the new website format. President Mattingly will call National to express the Chapter's concern.

CURRENT BUSINESS

VI. BOARD OF DIRECTORS LIASON TO NATIONAL AND STATE COMMITTEES/BRANCHES (Bill Mattingly)

A. Northern Arizona Branch – Director Timmer will work with Delegate Hazine to attend the meetings. **Southern Arizona Branch** – Director Smith will act as liaison.

Delegate Fabiano mentioned that a Board Member should be part of the following committees: Awards, Membership, Education and Conference. Send Sheila committee interest.

President Mattingly announced National's campaign for National Committee nominations. Board members were directed to provide him with interest prior to the April 1st deadline.

VII. LAS VEGAS APWA FALL CONFERENCE REPRESENTATION BY AZ APWA (Ray Dovalina)

Referred to Congress 2015 Steering Committee.

VIII. 2014 CONGRESS IN TORONTO (Bill Mattingly)

A. Registration in now open

B. Chapter Dinner (Sue McDermott)

Secretary McDermott had contacted the MN and Southern CA chapters to determine if there was any interest in partnering. MN planning is underway.

President Mattingly will ask Jerry Copeland if he is interested in planning the Toronto Chapter dinner. Discussion of partnering with CA, MN and TX.

IX. STORAGE OF PUBLICATIONS BUILDING THE GRAND CANYON STATE AND HISTORY COMMITTEE DOCUMENTS (Sue McDermott)

Secretary McDermott reported that she is currently storing 600 copies of the book in her garage along with 12 boxes of History Committee information. Delegate Fabiano volunteered to store them at the Stanley Consulting office for one year. Discussion regarding use of the books was discussed and agreed that the Congress 2015 Publicity and Exhibit sub-committee could use them. Motion by Secretary McDermott, second by President-Elect Hauskins. Motion passed unanimously.

OTHER BUSINESS

- X. 2015 CONGRESS COMMITTEE MEETING (Bill Mattingly)**
A. The meeting is scheduled for March 28, 2014 from 11:30 to 2:00.
B. Location is Phoenix City Hall, 20th Floor.
- XI. AZ APWA ANNUAL CONFERENCE UPDATE (Robin Bain)**
Conference Chair Bain handed out the conference flyer which is posted on the Chapter website. Eleven (11) exhibitors have signed up to date. Abstracts for 33 presentations have been received. The committee is looking for operational case studies in an effort to attract more Public Works employees.

COMMITTEE/BRANCH REPORTS

- XII. MEMBERSHIP COMMITTEE (Kelly Lenhart)**
A. “Table Host” Program – “Let’s Do Lunch”
Director Timmer reminded Board members to each host a table, introduce themselves and have each attendee introduce themselves at the start of the luncheon.
- XIII. Northern Branch Report**
No report.
- XIV. Southern Branch Report**
No report.
- XV. Other Committees**
Director Timmer inquired about Public Works Week and if the Chapter is doing anything to recognize. President Mattingly displayed the Public Works Week resolution signed by Governor Brewer. President Mattingly will contact the Events Committee to discuss.
President Mattingly handed out the list of programs for the balance of the year. September and October are open. It was suggested that an economic development report be provided. President-Elect Hauskins will arrange the speaker.
- XVI. NEXT MEETING**
Wednesday, April 16, 2014, Technical Tour Maricopa County FCD
- XVII. ADJOURNMENT**
Motion for adjournment by Past-President Adams, second by President-Elect Hauskins. Motion passed unanimously. Meeting was adjourned at 11:30 AM.

Approved on : May 21, 2014