

MEETING MINUTES
EXECUTIVE COMMITTEE MEETING
AMERICAN PUBLIC WORKS ASSOCIATION
ARIZONA CHAPTER

February 19, 2014
Phoenix Country Club

I. CALL TO ORDER

The meeting was called to order at 10:04 a.m.

II. ROLL CALL: DETERMINATION OF QUORUM

10 Board members present at roll call.

ATTENDEES, including Chapter Officers:

- Maher Hazine/City of Peoria, Delegate
- David Fabiano/Stanley Consultants, Alt. Delegate, Co-chair Congress 2015
- Loretta Flick/CivilTec Engineering, Director
- Rob Kidder/City of Mesa, Director
- John Hauskins/Maricopa County DOT, President Elect
- Bill Mattingly/City of Peoria, President
- Andy Goh/City of Tempe, Director
- Greg Smith/City of Casa Grande, Director
- Jennifer Adams, Past President
- Al Field, AUCC
- Sue McDermott, Secretary
- Ray Dovalina, Director
- Robin Bain, Co-chair State Conference
- Kelly Kaysonepheth, Chair Communications Committee
- Kelly Lenhart, Membership Committee
- Sheila Hamilton, Chapter Administrator

III. REVIEW AND ADOPT MEETING MINUTES (Sue McDermott)

Minutes from the January 19, 2014 meeting were reviewed. Motion for approval by John Hauskins, second by Maher Hazine. Passed unanimously.

IV. CHAPTER FINANCIAL REPORT (Sue McDermott)

The Chapter's financial report was presented for information only.

- V. **LUNCHEON ANNOUNCEMENTS (Bill Mattingly)**
None were discussed.

CURRENT BUSINESS

- VI. **RESIGNATION OF CHAPTER TREASURER (Bill Mattingly)**

A. Acknowledge Jeremy Dye's Resignation

Bill Mattingly informed the Board that Jeremy has accepted employment outside of the Valley and feels that he will no longer be able to perform the duties of Treasurer.

B. Executive Board Appointment to fill vacancy for Treasurer

Loretta Flick discussed that in the past the Treasurer position was filled by the longest term director which would be Rebecca Timmer. Bill Mattingly stated that the by-laws give no guidelines other than the appointment should be a current member of the chapter. Bill Mattingly requested nominations. Jennifer Adams nominated Loretta Flick. Sue McDermott nominated Ray Dovalina. Ballots were distributed resulting in a tie vote. John Hauskins moved that the most senior board member should be appointed Treasurer. Greg Smith seconded the motion. The motion passed unanimously to appoint Loretta Flick as Chapter Treasurer.

C. Executive Board Appointment to fill vacancy for Director

Past Chapter practice was to appoint the person with the next highest number of votes during the election. Motion for Melissa Serven to be appointed Director by

- VII. **AMEND PROCLAMATION FOR BANKS TO REFLECT NEW TREASURER (Bill Mattingly)**

Motion by John Hauskins to replace Jeremy Dye with Loretta Flick on the proclamation, second by Jennifer Adams. The motion passed unanimously. Sue will amend the proclamation for signatures.

- VIII. **APWA REGIONAL DIRECTOR NOMINATIONS (Bill Mattingly)**

A. Candidates may be referred to the regional nominating committees by nomination from a chapter executive committee, by nomination from individual members of APWA, by self-nominations, and by specific invitation from the Regional Nominating Committee.

Bill Mattingly discussed that the Board endorsed Jennifer Adams at the November meeting and went over the January discussion with Peter King.

B. Review statements of interest.

Maher Hazine submitted an application. Bill Mattingly provided the Board with copies of the application.

C. Discussion and possible additional nominations.

David Fabiano and Greg Smith recommended that the Board support two strong candidates. Motion by Sue McDermott for the Chapter to endorse Maher Hazine, second by Ray Dovalina. The motion passed with vote of 8-2.

- IX. **EL CONQUISTADOR GOLF TOURNAMENT CONTRACT APPROVAL (Robin Bain)**

Robin Bain reported that David Moody is withdrawing from as the golf chair for the state-wide conference. Due to lack of a “champion”, the committee would like to hold a golf outing instead of a tournament. John Hauskins has a suggestion for a new chair and will follow up with the person. Loretta Flick feels as past conference chair, that it will be difficult to have a successful tournament without a committed chair but that it is a good contract and the Board should approve it contingent on finding a new chair. Motion by Jennifer Adams to table approval of the contract until March, second by John Hauskins. Motion passed unanimously but was subsequently rescinded. Motion by Loretta Flick to allow the conference committee execute the contract contingent on finding a committed chair, second by John Hauskins. Motion passed unanimously.

Robin Bain requested guidance from the Board for conference fees. The conference committee would like to raise fees to cover the cost of the meals. Proposed fees are \$275 for full conference whether member or non-member. Motion by John Hauskins to add a \$25 up-charge for non-members, second by Jennifer Adams. The motion passed unanimously.

X. PROPOSED FUNDING FOR ASCE ARIZONA INFRASTRUCTURE REPORT CARD (David Fabiano)

David discussed the request from the ASCE Chapter for support. The report card will be released by September 2014. Sue indicated that while the Chapter had funding identified in past budgets, this item was eliminated in the 2014 budget. John Hauskins stated that the Chapter should not support this until after Congress 2015. Motion by John Hauskins not to support the funding, second by Jennifer Adams. Motion passes unanimously.

XI. APWA CHAPTER SILVER SPONSORSHIP FOR ENGINEER’S WEEK EVENT (Kelly Lenhart)

The Chapter has a budget line item in the amount of \$250 to sponsor the Engineer’s Week event. Bill Mattingly will represent the Chapter at the banquet. Motion by Jennifer Adams to approve the sponsorship, second by Sue McDermott. Motion passes unanimously.

XII. “AAA” PARTNERSHIP (Ray Dovalina)

Ray Dovalina presented a handout that was developed in Texas and provides information on gas tax facts. The Government Affairs Committee has been working with AAA to gather similar information for Arizona at no cost to the Chapter. Motion by Jennifer Adams to approve the partnership contingent on National’s approval, second by John Hauskins. Motion passes unanimously.

OTHER BUSINESS

XIII. CHAPTER PRESIDENT’S RECOMMENDATION OF DAVID FABIANO TO APWA NATIONAL TO SERVE ON THE REGION VII NOMINATING COMMITTEE (Bill Mattingly)

Bill Mattingly announced his decision to appoint David Fabiano, Alternate Delegate, to the Region VII Nominating Committee. David Fabiano stated that he will advocate for Arizona but remain neutral on a decision between the two Chapter endorsed candidates, Jennifer Adams and Maher Hazine.

XIV. VACATING MINI STORAGE SPACE (Sue McDermott)

Sue McDermott reported that the storage unit is nearly cleaned out. Sheila Hamilton will complete the task. Sue has 25 boxes (600 books) of Building the Grand Canyon State in her garage along with approximately 12 boxes of publications for the History Committee. Sue asked for volunteers to store the boxes. John Hauskins is going to check with Maricopa County. Bill Mattingly also offered some space.

COMMITTEE/BRANCH REPORTS

XV. MEMBERSHIP COMMITTEE (Kelly Lenhart)

A. "Table Host" Program – "Let's Do Lunch"

Kelly Lenhart asked for Board members to each host a table, introduce themselves and have each attendee introduce themselves at the start of the luncheon.

XVI. Northern Branch Report

No report.

XVII. Southern Branch Report

No report.

XVIII. Other Committees

Jennifer Adams is concerned with the Programs Committee. The February luncheon numbers are approximately one-half of the January numbers.

XIX. NEXT BOARD MEETING

Wednesday, March 16, 2014, 10:00 AM – Phoenix Country Club

XX. ADJOURNMENT

Motion for adjournment by John Hauskins, second by Jennifer Adams. Motion passed unanimously. Meeting was adjourned at 11:24 AM.

Approved on : March 19, 2014