

Minutes for November 2013, APWA

Board meeting at Phoenix Country Club 10:30 AM on Nov 20, 2013

The minutes need a couple of changes for last month. Rebecca indicated what they should be.

They were approved by vote after- Rebecca indicated what the proposed changes are.

The financial report was printed, but was not brought to the meeting.

Financial information was not submitted due to lack of information.

This information will be typed in later if available.

Election Results.



chapterofficerspage.
pdf

They are inserted above.

There are two Mesa city Engineers in election results.

Jeanne will assist in awards committee

Sheila was trained in KC and was rainy but is making the transition;

The current chapter website needs updating. This website was apparently owned personally by Ginger Lundy.

There will be a different E-mail system in the future.

The e-mail system is not very user friendly and Sheila has some ideas of how to improve it.

There have been Complaints from members regarding the E-mail system.

There are some glitches in the system.

Jennifer wants to mention the following things at the luncheon:

- There will be some people from ASCE that want to join APWA.
- Would it be helpful to have Kelly discuss what she has going on with the membership drive.
- There could be an E-mail template to assist in doing this.
- Newsletter will be taken; out of Word and made more compact.

Sheila Hamilton mentioned:

- The memberships are confused due to the branches there are currently two Southern Branches and one Northern branch and one Central branch.
- The e-mails were confusing.
- The APWA equipment was not working.
- The computer is locked up.
- The software that is supposed to be on the computer is not on the computer.
- Was there any data on the computer? It appears that someone has erased all the data.
- There were no historical data on the computer.

There are a number of minutes that are missing. Bill has 2012. Send any 2011 or 2013 minutes to Sheila.

- Storage unit was unavailable. There are many items in the storage unit .
- There will need a cleanout meeting to reconcile the items in the storage unit.
- Is it our goal to get rid of the storage unit?
- Do we need a big space?
- 35th ave and 101 is the location of the current unit.
- There was a question regarding the need for a storage unit for 2015 congress.

David Fabiano stated yes. There will be a big need and was planning on asking COP to supply storage.

We will keep the storage for now. This was voted upon and approved.

Sponsorships.

There needs to be a communication meeting. There is a handout for the sponsors.

There are three things that are needed to discuss. Who is responsible? We have been thinking about getting a square (plug-in for phone) for charging attendees.

There are a number that are paying by credit card at meetings. (Do we have records of how many in the past?)

Maher was asking about using the square to use at luncheons only.

Reason we have not done in past, we have not allowed credit cards.

There was a discussion regarding the Convenience of using a square.

Several items can be difficult with or without credit card allowance.

The calendar is part of the packaging for the sponsors etc.

Who is doing the calendar? Should this be a responsibility of the communications committee.

Do we still want a calendar? Who is doing the calendar the calendars were not well received.

Jeremy said we had a lot of leftover calendars.

Loretta brought up the newsletter and the Calendar etc. Monthly meetings etc. What are we doing now? The desire is waning for a paper product.

We need to rethink the Newsletter and rethink the funding.

The calendars need to get sent out or something to finish the distribution.

Loretta recommends we send out something in Dec regarding sponsorships for next year.

Calendar needs to be accurate on- line hard copy cannot be updated to be current.

The leftover ones are the 11 X 17 calendars the color multi-colored ones were sent out.

The information was sent out by the President-Elect in December Bill will handle that with Loretta.

It would be helpful to have the past information to use.

Sponsorships. There should be a collaboration between the local chapter and the National organization for Congress etc.

How do we connect with Wylie and Kent Dibble? How do we coordinate?

David and Sue Congress update.

They Met with the Convention Center. It will be from the 20th to the 23rd of August.

Will Yom Kippur be a conflict? This is a Major Jewish holiday on the 22nd.

We may have a substantial discount.

The National group is working on the hotels. IT is expected that there will be a \$165 to \$176 or so charge for hotel rates.

We are waiting for Dana and Peter King to get back with David.

There is a meeting with the City of Phoenix. 11:30 on Friday of this week. 11:30 to 2:00.

2014 budget Sue McDermott.

Sue added City Engineer's committee.

There is \$1200 dollars in the budget. City Committee is net zero budget item.

The meeting is at MAG. There was a conversation regarding all of this.

What does the meeting look like for the next year for the Congress?

The congress 10 travel and 10 hotel. It is about \$30,000.

It is a big cost. How do we determine the 20 that must attend.

The publicity committee will be the biggest user from Jennifer and Amanda.

Bill moved to approve and Maher seconded for budget. The budget was approved.

Bill sent out list of committee members.

Jeanne holiday committee

They are ordering all the decorations etc.

What sponsors have paid for their contributions? Jeanne will send a list of sponsors.

They are looking for door prizes. Jeanne wants some wine

John Hauskins will supply several bottles. (I promised to bring some to the meeting and subsequently did so)

We will announce the holiday meeting at the luncheon.

There will be no formal meeting activities at the party. There will be no installation of officers. (says Bill Mattingly)

How about installation after the party? Bylaws require. This was discussed extensively.

There has to be a person to swear them in for the next year.

There is a motion and a vote to swear in at 7 PM for 2014 officers. This was voted upon and approved.

David Fabiano will perform the swearing in at the meeting at the University Club.

We should take a vote on the Region 7 Director in November. John Hauskins nominated Jennifer Adams to be the Region 7 candidate from Arizona.

Maher wants to wait until 2014 until this is done.

There will be only one person from each state to represent the Region.

Maher wants to wait.

Maher is interested in being nominated.

Jeremy wants to wait also.

Someone said, You can self-nominate if you wish.

There are two people that will be selected. The nominating person and the selected candidate.

The regional nominating committee only selects one candidate.

The process is very complicated.

There have been elections about every 6 years.

Do we ask the membership who they want? from Jeremy.

Maher wants an article in APWA articles.

Get the information out to everyone.

Maher wants an amendment to delay nominations until January.

There can be more than one member was discussed by Maher.

Maher said is the chapter making a decision and no one else can run after that.

When the board makes a decision, that is the name that is going forward.

It is the 2014 Board's decision. Not the 2013 board decision said Maher. That was not something that anyone suggested to be true.

There could be someone from Tucson or Northern Branch.

The vote was taken by the board and the motion to make Jennifer the Region 7 candidate was passed 4 to 3. there were several abstains (three) in Toto.

The square charge is 1.9% for the transaction.

John Hauskins related a story about using the square.

John Hauskins moved that we try square for 90 days if Sue deems it financially reasonable.

It was voted upon and approved.

Membership is 771 have not renewed in time. The total is 802.

Non identified members were mentioned by Jeremy

Northern branch meeting.

Jennifer and Sue went to the meeting.

20 to 25 persons attended the meeting.

The speakers were good and discussed meaningful subjects.

Their board had some misconceptions regarding the Congress.

Southern Branch Jeremy of Stantec mentioned that he will be working on the Statewide meeting.

No meeting this next month.

There is a need to have better education announcements for the meetings.

Feb, March, April, May, June, July etc.

Make up a summary of the educational items.

Plus Loretta said there is one PDF per meeting possible.

This needs to be addressed.

Motion is approved to include PDF format

Al Field said he is responsible for exhibitors for 2014 meeting.

He wants a list of exhibitors etc.

Loretta says she has the data.

She will help.

Contact program committee about sustainability meeting.

There was some discussion about a City Engineer meeting.

Was thinking at County Engineers next meeting.

Next meeting January 15th.