

Meeting Minutes

EXECUTIVE COMMITTEE MEETING

AMERICAN PUBLIC WORKS ASSOCIATION ARIZONA CHAPTER

November 14, 2012

Phoenix Country Club, 10:30 a.m.

I. CALL TO ORDER 10:30am

II. Roll Call: Determination of Quorum

Present:

Patrice Miller	Bill Mattingly	John Hauskins	Jeremy Dye	Charles Griffith
Sue Mc Dermott	Melissa Severn	Rebecca Timmer	Maher Hazine	Glenn Compton
Ginger Lundy	Loretta Flick	Jeanne Sapon	David Fabiano	

III. Review and adopt meeting minutes from prior meeting – *Secretary*

- Move to Approve: Bill Mattingly, Second Jeremy Dye, Approved: All

IV. Chapter Financial Report – Treasurer

- John Hauskins presented the report.
- Melissa Severn questioned the loss in August 2012.
- The Annual Conference expenses tend to hit at that time of year.
- Move to Approve: Charles Griffith, Second Bill Mattingly, Approved: All

V. Current Business Items:

A. Delegate Report

B. Reappointment of Delegate, 3 year term

- There was a discussion to bring in one or two additional alternates for succession planning.
- David Fabiano indicated that there are limited stipend funding provided by National.
- Nationally delegates have long term tenures (10 years)
- The additional alternates be brought on board for as much as three years for development purposes.
- These opportunities would be offer to the membership for nominations.
- Move to Approve Reappointment of Maher Hazine as Delegate and David Fabiano as Alternate for the next three years: Charles Griffith, Second Jeremy Dye, Approved: All

C. A Special Board Meeting will be posted for November 30, 2012 to review and adopt the 2013 Budget.

D. 2013 Sponsorships and Calendar

- Pat Miller will draft a letter to past sponsors to remind them of opportunities for 2013.

E. February 2013 Leadership Training

- There was a discussion of who and how many persons to send to the Leadership Training.
- John Hauskins suggested self-funding where possible to minimize Chapter costs.
- David Fabiano indicated the Training was more focused on the business aspects of APWA and that Congress attendance was the best learning opportunities for hosting future congress.

F. Approve Chapter Administrator Contract

- Propose to approve Contract as to form.
- Pat Miller, Bill Mattingly and Jeremy Dye will meet with Ginger to review and finalize.
- Final Contract will be considered for Board approval on November 30, 2012.
- Move to Approve Bill Mattingly, Second Maher Hazine, Approved: All

G. Charles Griffith is moving out of State and is stepping down from the Board of Directors.

- With his resignation, Loretta Flick will serve a two-year term on the Board and the next runner-up in the recent election, Jeanne Sapon will serve a one-term on the Board.

VI. Committee/Branch Reports

A. Melissa Severn needs items the Time Capsule – due December 01, 2012.

B. 2015 Congress: David Fabiano and Kent Dibble will co-chair.

C. Membership: Goal for 2013 to increase membership by 10% which exceeds National Goal of 4%.

D. NAB Update: Rebecca Timmer, Board NAB Liaison:

- NAB held a board meeting on Nov. 13. At the board meeting they planned to discuss:
- Confirming of NAB 2013 Leadership
- Request for Chapter President to attend the January NAB meeting in Prescott Valley to swear in new leadership
- Succession planning
- Need for more volunteers
- How they will participate in Congress 2015

VII. ADJOURNMENT 11:30 am

- Move to Approve Bill Mattingly, Second Maher Hazine, Approved: All